

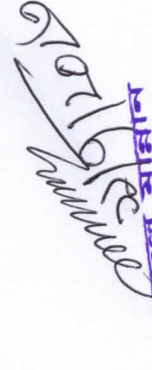
# Annual Procurement Plan for FY 2023-24

Ministry/Division : Financial Institutions Division, Ministry of Finance  
Agency : Financial Institutions Division

Budget: Operating

Head of Procuring Entity Name and Code : Secretary, Financial Institutions Division, 11201

Package No.	Description of procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Tk. (Lac)	Time Code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	Desktop Computer (5) / Laptop (3) / Printer (5) / UPS (5) / Scanner (5) / Photocopier (1)	Nos	24	e-GP/OTM/ Framework/R FQ/ Direct purchase	Subject to the authority delegated in the Delegation of Financial Power of this Division	GOB	15.00	9 Planned Dates for OTM Planned Days for OTM Actual Dates for OTM	10	Before 27, July 2023 0	24 Aug 2023 28 Days	31 Aug 2023 7 Days	13 Sep 2023 14 Days	20 Sep 2023 7 Days	4 Oct 2023 14 Days	17 70 Days	18
2	Computer Accessories (Toner, Pen Drive, Webcam, Headphone, Key Board, Mouse, etc)	Nos	As per requirement	e-GP/OTM/ Framework/R FQ/ Cash Purchase	Do	GOB	17.00	Planned Dates for OTM Planned Days for OTM Actual Dates for OTM		Before 26 July 2023 0	16 Aug 2023 21 Days	23 Aug 2023 7 Days	30 Aug 2023 7 Days	5 Sep 2023 7 Days	12 Sep 2023 7 Days	49 Days	
3	Stationery & Miscellaneous Goods	Nos	As per requirement	e-GP/OTM/ Framework/R FQ/ Direct purchase	Do	GOB	18.50	Planned Dates for OTM Planned Days for OTM Actual Dates for OTM		Before 27 July 2023 0	17 Aug 2023 21 Days	24 Aug 2023 7 Days	31 Aug 2023 7 Days	7 Sep 2023 8 Days	17 Sep 2023 10 Days	53 Days	

  
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 অর্থ মন্ত্রণালয়  
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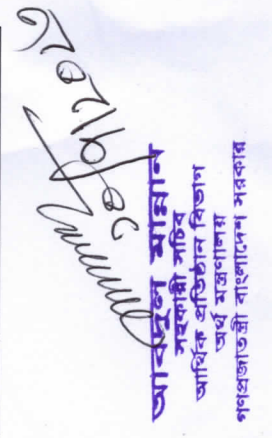
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		Nos	As per requirement	RFQ/Direct purchase	Subject to the authority delegated in the Delegation of Financial Power of this Division	GOB	15.00	Planned Dates for RFQ Planned Dates for RFQ Actual Dates for RFQ		Before 2 Oct 2023 0	11 Oct 2023 10 Days	11 Oct 2023 0 Days	18 Oct 2023 7 Days	22 Oct 2023 4 Days	-- -	-- 21 Days	
4	Furniture																
5	Telecommunication Equipment	Nos	As per requirement	Direct purchase	Do	GOB	4.00	-	-	-	-	-	-	-	-	-	-
6	Office Equipment (Refrigerator/TV/ Oven/Filter/ Crockerics etc.)	Nos	As per requirement	RFQ/ Direct purchase	Do	GOB	3.40	Planned Dates for RFQ Planned Dates for RFQ Actual Dates for RFQ		Before 17 Aug 2023 0	27 Aug 2023 10 Days	27 Aug 2023 0 Days	3 Sep 2023 7 Days	7 Sep 2023 4 Days	-- -	-- 21 Days	
7	Stamp and Seal	Nos	As per requirement	Direct purchase	Do	GOB	1.20										
8	Furniture and others equipment repair/ Maintenance	Nos	As per Requirement	Direct purchase	Do	GOB	5.00										
9	Computer and Office Equipment Related Supporting Materials Repair & Maintenance	Nos	As per Requirement	Direct purchase	Do	GOB	6.80										
10	Transport Fuel (Petrol/ Octane/CNG)	LTR/ CFT	As per Requirement	Direct purchase	Do	GOB	13.00/ 10.40										
11	Advertisement	Nos	As per Requirement	Direct purchase	Do	GOB	1.20										

  
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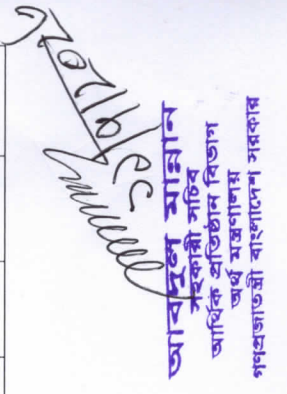
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
12	Maintenance of Vehicle (Fitness/ Tax Token/ Gas cylinder etc)	Nos	As per Requirement	RFQ/ Direct purchase	Subject to the authority delegated in the Delegation of Financial Power of this Division	GOB	5.00	Planned Dates for RFQ Planned Days for RFQ Actual Dates for RFQ		Before 4 Jan 2024 0	11 Jan 2024 7 Days	11 Jan 2024 0 Days	18 Jan 2024 7 Days	25 Jan 2024 7 Days	--	-- 21 Days		
13	Printing & Binding (File folder/Kham/ Visiting card etc.)	Nos	As per requirement	RFQ/ Direct purchase	Do	GOB	1.00	Planned Dates for RFQ Planned Days for RFQ Actual Dates for RFQ		Before 20 July 2023 0	30 July 2023 10 Days	30 July 2023 0 Days	6 Aug 2023 7 Days	10 Aug 2023 4 Days	--	-- 21 Days		
14	Leverage	Nos	As per Privilege	RFQ/ Direct purchase	Do	GOB	0.70	Planned Dates for RFQ Planned Days for RFQ Actual Dates for RFQ		Before 4 Feb 2024 0	14 Feb 2024 10 Days	14 Feb 2024 0 Days	22 Feb 2024 8 Days	25 Feb 2024 3 Days	--	-- 21 Days		
15	Books and Journals	Nos	As per Requirement	Direct purchase	Do	GOB	4.00	-	-	-	-	-	-	-	-	-	-	
16	Postage	Nos	As per Requirement	Direct purchase	Do	GOB	0.65	-	-	-	-	-	-	-	-	-	-	
17	Internet/Fax/Telax	Nos	As Per Requirement	Direct purchase	Do	GOB	6.00	-	-	-	-	-	-	-	-	-	-	
18	Telephone	Nos	As per Requirement	Direct purchase	Do	GOB	5.00	-	-	-	-	-	-	-	-	-	-	

  
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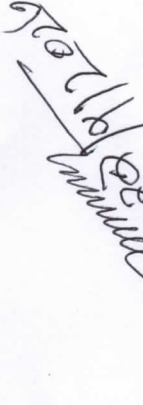
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Budget: Operating

Head of Procuring Entity Name and Code : Secretary, Financial Institutions Division, 11201

Package No.	Description of procurement Works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Tk. (Lac)	Time Code for Process	Advertise Prequal (if applicable)	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Planned Dates for RFQ		Before 8 May 2024	15 May 2024	15 May 2024	22 May 2024	29 May 2024	--	--	
1	Non Residential Building	Nos	As per requirement	RFQ / Direct purchase	Subject to the authority delegated in the Delegation of Financial Power of this Division	GOB	5.00	Planned Days for RFQ		0	7 Days	0 Days	7 Days	7 Days	-	21 Days	
								Actual Dates for RFQ									

  
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