

Government of the People's Republic of
Bangladesh
Ministry of Finance
Financial Institutions Division
Training-2 Section
www.fid.gov.bd

Record Number: 53.00.0000.231.25.002.24.48

Date: 12/02/2025

Managing Director, Jiban Bima Corporation, Head Office, Dhaka.

Subject: Ex-Bangladesh leave.

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following official to visit abroad under the following terms and conditions:

Name of the Official	Sharmeen Tabassum, Deputy Manager Jiban Bima Corporation, Dhaka Regional Office, Dhaka
Accompanied by	Syed Bakibul Islam, husband
Country to visit	India
Purpose	For treatment
Period	From 12-02-2025 to 21-02-2025 or 10 (ten) days from the date of travelling (including travel time)

- (a) She will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Jiban Bima Corporation;
 - (b) She will draw all pay and allowances in local currency;
 - (c) Her travelling time will be treated as Ex-Bangladesh leave;
 - (d) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
 - (e) She will not be allowed to stay abroad for more than the approved period.
2. This order has been issued with the approval of the competent authority.



12-02-2025

M M Ashik Reza

Senior Assistant Secretary

02223358431

sas.training2@fid.gov.bd

Record Number: 53.00.0000.231.25.002.24.48/1 (6)

Date: 12/02/2025

A Copy for has been sent consideration and necessary (if applicable) action (Not in the order of seniority):

1. Director General, Department of Immigration & Passport, Agargaon, Dhaka;
2. Executive Director, Hazrat Shah Jalal International Airport, Dhaka;

3. PS to Secretary, Secretariat Office, Financial Institutions Division;
4. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/ Land Ports (all), Bangladesh;
5. Ms. Sharmeen Tabassum, Deputy Manager, Jiban Bima Corporation, Dhaka Regional Office, Dhaka and
6. Assistant Maintenance Engineer, ICT Cell, Financial Institutions Division (with request to publish this order on FID's website).



A handwritten signature in black ink, appearing to read 'M M Ashik Reza', located above the typed name.

12-02-2025

M M Ashik Reza

Senior Assistant Secretary